

Michael Withem

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#readytowork

Authorized to work in the US for any employer

Work Experience

Laborer

Full Coverage Roofing - Indianapolis, IN

July 2009 to September 2014

Responsibilities

I carried shingle bundles, tools, lumber, and other supplies to roof workers. I was also responsible for cleaning up discarded shingles and debris from the work site.

Janitor/Laborer

D.A.V Thrift Store - Indianapolis, IN

October 2003 to May 2009

Responsibilities

Assisting Customers with Large Purchases such as Couches, Tables, Chairs, Beds, etc. Sweeping, Mopping, Emptying Trash, Cleaning Break Room, Vacuuming Rugs, Retrieval and Organization of Donations.

Laborer

Gary's Hauling Services - Indianapolis, IN

June 1996 to September 2003

Responsibilities

I was responsible for the loading and unloading of trucks. I worked with the owner to remove various unwanted items such as trash, tree limbs, old appliances, and broken furniture. I also helped with planning routes and navigating the driver to different job sites.

Accomplishments

I once suggested we take out an ad in a newspaper to let people know what services we offered. I had a friend create a logo and we bought an ad in the Indianapolis Star. The ad resulted in our company having much more business.

Skills Used

Communication, time management, organization, creating directions, appointment scheduling, vehicle maintenance and upkeep.

Education

Associate Degree in Technology

University of Phoenix - Phoenix, AZ

2009 to 2011

Skills

- Load & Unload
- Custodial Experience
- Roofing
- Landscape Maintenance
- Lawn Care
- Mowing
- Handyman
- Carpentry
- Construction
- English
- Warehouse Experience
- Shipping & Receiving

Assessments

Construction Safety — Familiar

July 2020

Using safe practices while on a construction site.

Full results: [Familiar](#)

Basic Maintenance and Repair — Highly Proficient

July 2020

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities.

Full results: [Highly Proficient](#)

Mechanical Knowledge — Expert

July 2020

Understanding and applying mechanical concepts and processes.

Full results: [Expert](#)

Attention to Detail — Highly Proficient

July 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Highly Proficient](#)

Mechanical Skills: Monitoring — Highly Proficient

July 2020

Understanding of machine dials, gauges, displays, and data charts.

Full results: [Highly Proficient](#)

Automotive Maintenance — Highly Proficient

July 2020

Knowledge of vehicles, vehicle maintenance, and repairs.

Full results: [Highly Proficient](#)

Following Directions — Highly Proficient

July 2020

Following multi-step instructions.

Full results: [Highly Proficient](#)

Numerical Reasoning Skills — Highly Proficient

July 2020

Quickly and accurately performing basic mathematical operations, recognizing numerical sequences, and interpreting graphs.

Full results: [Highly Proficient](#)

First Aid — Familiar

July 2020

Treating common medical emergencies.

Full results: [Familiar](#)

Workplace English — Expert

July 2020

Understanding spoken and written English in work situations.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

I would very much appreciate the chance to work for your business and hopefully you will allow me to fill this position with your company. I look forward to hearing from you for this seems like a wonderful opportunity for me. Thank you for your time and have a blessed day.