

PROFILE

Adaptable communicator with a special ability for coordinating and communicating in a variety of settings. Special focus in creative conceptualization, marketing, media production, art production, using a variety of media to include audio, video and social media. Mediation and Family Group Conference facilitator. Open and flexible attitude for learning, teaching, working and experience.

EDUCATION

Missouri State University, Springfield, Missouri

Master of Arts, Communication, 2011
Popular Culture Conference presentations 2010-2011
Graduate Student Teaching assistant, Dept. of Media, Journalism, and Film. 2009-2011

Certificate in Conflict and Resolution, MSU, 2011

Washington Law School & Missouri State University

State Certification in Mediation 2011
Family Group Conferencing Training, MSU CDR Center 2014-16

Missouri State University, Springfield, Missouri

Bachelor of Science, Mass Media & production 2008

Concentration in Media Studies, Media Ethics, Audio recording, Web & information design.

Minors: Music and Art

EMPLOYMENT & EXPERIENCE

Missouri State University 2012-2018

Per Course Faculty, Media, Journalism, and Film department. Taught MED 120 introduction to Media, Culture, and Society, facilitated group projects, and media debates.

Penmac Educational Staffing 2017-2019

Certified Substitute for grades K-12 in Springfield Public School District.

Teach in a variety of subjects, ISS behavioral, physics, math, science, communication arts, and music.

Springfield Public School R-12:

Explore Program:

2019 “Survivor” survival skills, marh Communication arts.

2018 Summer literacy program

2017 “Survivor” Survival skills and math.

2016 “Get Spicy”Explore Program Literacy Skills & Gardening

2016 Central High School Explore: Graphic Design, Drawing 1 (created curriculum

2016 “Vision Quest” wrote curriculum for intersession, Greene County Juvenile detention.

Career exploration, literacy skills, life visioning, future inventions and careers, creatives exercises and play, yoga, and breathing.

KELLY EDUCATIONAL STAFFING**2013-2017**

Springfield, Missouri

Certified Substitute for grades K-12 in Springfield Public School District. Teach in a variety of subjects, assist teachers in classes, assist special education or ISS behavioral students.

“Safe Family” background check/ criminal background check, FBI/Missouri Highway Patrol fingerprint check, Substitute certificate.

Freelance Editor and Writer**2012-present**

Working on academic published papers, writing, editing, researching, and formatting of academic papers for conferences and publications.

MMM SOLUTIONS**2014-18****MARY MASLAK, OWNER**

Springfield, Missouri

Mediation Services specializing in family, community, and business mediation.

Providing meaningful and mindful mediation solutions for clients.

CRYSTAL MESA Arts and Acquisitions**1995-present****MARY MASLAK, OWNER**

Springfield, Missouri

Art, Antique, Jewelry, Glass, tribal carpets and textiles acquisitions, procurement, and sales.

MMM Media Solutions**MARY MASLAK, OWNER****2011-2017**

Freelance creative conceptualization, consulting, marketing, web-design, logo, graphic, and information design for various clients. Social media marketing and creating sponsored events to promote businesses. Copyright business, and professional recording organization liaison.

GRADUATE STUDENT TEACHING ASSISTANT**2008-2011****DR. DEBORAH LARSON****Missouri State University**

Graduate Assistant/Lab Instructor to Dr. Deborah Larson. Teaching in the Media, Journalism, and Film Dept. , Springfield, Mo. Taught three classes a semester of *"Introductory to Media, Culture, and Society"* including collaborative communication in a dynamic group project, taught writing and formatting in APA style; facilitated discussions on media topics, proctored exams, lectured in classroom and lecture hall, kept attendance, and input grades.

Media Lab Assistant**2008**

Media, Journalism, and Film department, Missouri State University

Maintained lighting, camera, and audio equipment for MJF Students, and checked out equipment. Monitored media lab. Paul Katona Supervisor.

ACTIVITIES & VOLUNTEER EXPERIENCE

- **Rountree Culture Club,** **2003-2006**

Created and organized a Culture Club that taught students grades 3-5 about various cultures.

Coordinated M.S.U. foreign language teachers and students to teach Chinese, French, and Latino

Culture and language. **2003-2006**

- **MSU Strings Project** event coordinator for recitals, **2006-2011**
- **Garden Gathering and Plant exchange,** **2003-2008**

Created and organized a community gathering at Rountree Elementary School

A focus on neighborhood businesses, gardening, and creating community.

- **Rountree Neighborhood Association** member. **1998-2019**
- **Boy Scout Troop 24,** **2011-2019**

Active Parent Member

- **Springfield Little Theatre Education Angel,** **2011-2018**

Active member and volunteer for the education program. Selling roses, working in the boutique, ushering for shows, painting stage sets, decorating for parties, and themed events for shows.

- **Family Group Conference Volunteer, Center for Dispute Resolution, MSU** **2016-2018**
Facilitating Family Group Conferences for referred clients to the CDR.