

## Resume

Matthew Thomas Slaver  
Phone (cell): 407-432-2053  
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DOB: 11/01/1997  
Current Occupation: Apprentice Auctioneer  
Major: English: Editing, Writing, and Media  
Minor(s): Business and Public Relations

Objective: To assure prospective employers that my credentials suit company standards and to provide management with an outline of my personal, work-related, and community service experience.

### **Academic Achievements (HS/College):**

- High School: Disney Dreamer and Doer 2016 (senior year)
- High School: National Honor Society Member
- High School: 4.66 graduating HS GPA
- High School: Graduated 13th in HS senior class
- High School: Microsoft Office certified
- College: FSU Kiwanis Club member
- College: I am a member of the FSU honors program.
- Associate's degree

### **Community Service:**

- Accumulated over 2800 volunteer hours between freshman year of high school and senior year of college.
- Member of Disney VolunTEARS, a strictly service-based organization that provides Disney cast members and their families the chance to aid community outreach organizations, nonprofits, and ultimately those in need..
- Over 300 of my total hours have been spent with Disney VolunTEARS and their various partners: OneBlood, Second Harvest Food Bank, Paws for Peace, Easter Seals, Toys for Tots, and Relay for Life to name a few.
- In addition, I am now an active member of FSU Kiwanis club - another community service group - that aims to connect students with internships, leadership opportunities, and charity work around campus.
- I have worked with Second Harvest Food Bank as well as Good News Outreach of the Big Bend

### **Previous Work Experience:**

#### **Affiliated Auctions, Insurance, and Realty (Tallahassee, Florida)**

Occupation: Auctioneer Apprentice/Administrative Assistant

Duties Performed: Sales, fostered and maintained interpersonal relationships with consignors, general administrative duties (including account reconciliation & bookkeeping), Clerical duties (including managing and running online auction software), appraisal of antiques, weapons, precious metals, and fine art.

Hours worked per week: 40

- Reason for leaving: Covid-19
- Supervisor/Owner: John Whitworth (850-445-9378)

### **Fur and Feathers Pet Resort (Winter Garden, Florida)**

Occupation: Kennel Technician, Sales, Dog Trainer, Reception, In House Cleaning

Duties/Maintenance

Hours worked per week: 40-50

- Reason for leaving: Temporary employment during school
- Supervisor: Bobbi Coning (321-231-1183)

Attention to D'tails Pet-sitting/Dog Walking

Occupation: Providing excellent customer service to pet parents (my father's clients) as his only employee

- Supervisor/Owner: Thomas Slaver (407-432-2053)
- Hours worked per week: 20-30

Joe's Pizza (Windermere, Florida)

Occupation: Delivery Driver/Prep Cook/Dishwasher/Cashier

Hours worked Per Week: Part Time (varied schedules)

- Reason for leaving: Temporary Employment
- Time Frame: Summer 2016
- Supervisor: Joe Daka (914-217-7660)

Banana Republic

Occupation: Brand Associate/Floor Salesman

Hours Worked Per Week: 25-30 (Part Time)

- Reason For Leaving: Seasonal Job
- Time Frame: Summer 2019-Winter 2019
- Supervisor: Ashley Hill (850-867-2366)

### **Pertinent Qualities & Characteristics:**

- College student looking for full time work opportunities
- 8 + years of personal driving experience
- Punctual; and always ready to clock in early
- Valuable customer service and interpersonal experience, specifically pertaining to B2B and B2C relationships.

- I consider myself outgoing and willing to embrace any new challenge. I am interested in learning a new set of skills wherever I am needed. 110% effort is what you'll get from me every shift