

Gina Schroth

322 Sunset ct.

Batavia, Oh 45103

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Thank you very much for considering me for the position with your facility. In my most recent position I am tasked with management of the post harvest department and team for Columbia Care. Working as an integral part of the management team. I am a very committed employee with years of experience in the fine jewelry retail. I have just earned my Bench Jewelers Certification from Droughard National Jewelers School. I have a lifetime of farm management and farm animal care and sale. At several of my previous position I have managed or assisted in auction sales for my store or department. I have an Associate's degree in Applied Business Technologies with specialty in Culinary Arts from Cincinnati State Technical and Community College. I have a flexible schedule and a willingness to learn as well as teach continually. I believe that I would be a great fit for your need and would love to become part of your team.

Thank you so much for your consideration

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Experienced Sales and Restaurant Manager

SKILLS

- Multiple years experience as a restaurant and retail manager.
- Compassionate Wellness practitioner
- Environmental Sustainability awareness
- Certified Usui Reiki Master Practitioner (RPM)
- More than ten years as a yoga and meditation teacher
- Exceptional with animals including horses, dogs, cats and many smaller animals
- Lifelong study of herb, mineral, and plant based food healing
- Management of large and small gardens both urban and rural
- Agricultural planning and crop care rotation and farm finance.

CHARACTER

I am passionate about nature and alternative medicine. I adapt quickly to new and changing environments. I believe I possess a natural capacity to lead or contribute to a team. Impeccable work ethic and success in developing and caring for a diverse client base. I have worked hard to create projects that help my community and give back to nature.

EXPERIENCE

Columbia Care- *Post Harvest Supervisor*

February 2020 - January 2021

- Management of all post harvest activities. Including drying, curing, processing, automated trimming, hand trimming, packaging, labeling, inventory management, security and transportation coordination.
- Managing a team of 6 employees including training disciplinary actions, redirection, and conflict mitigation.
- Assisted in creating all Sops in place for our team.
- Cleaning and maintenance on all post harvest equipment used on site including drying racks, curing containers, hygrometers, PH and RH meters and EZ trimmers.

The Castle Jewelry - *Fine Jewelry sales*

August 2018 - February 2020

- Sales of fine jewelry with largest single sale being \$34,000. The largest single sale in the company for the year of 2018.
- Merchandising fine jewelry cases daily.

- Simple jewelry repair such as changing watch batteries, fixing clasps or bales.
- Managing a multi-line phone system
- Troubleshooting any problem that may arise in the office or with a customer.

Everything But The House, Blue Ash, Oh - *Gemology Fulfillment Associate*

May 2016 - August 2018

- Clean, present and package high value jewelry
- Meticulous detail observation of every piece of jewelry to ensure it is undamaged
- Invoice creation, organization and fulfillment
- Shipping labeling and coordination

You Do Yoga, Cincinnati, OH - *Yoga and meditation teacher*

June 2010 - June 2016

- Instructed community classes in Yoga, Meditation and dance fitness.
- Helped to coordinate and refine Yoga Teacher training for 200 hr certification at You do Yoga
- Customer service, cashier and attendance/schedule entry
- Regularly cleaned studio

St. Vincent De Paul, Cincinnati, Oh - *Store Assistant Manager and Trainer*

June 2014 - May 2016

- Maintained an atmosphere of enthusiastic customer awareness with an emphasis on fast, friendly customer service.
- Coordinated employee schedules for maximum efficiency.
- Interviewed and hired all company employees
- Coordinated volunteer activity, recorded activity and communicated with volunteer or parole agency

Buona Terra, Cincinnati, Oh - *General Manager*

April 2013 - June 2014

- Managed a team of 10 to 15 employees
- Created seasonal menus and desserts
- Supervised and participated in the creation of all bakery, creamery and lunch bar foods
- Interviewed and hired all company employees
- Created all inventory tracking, food waste and scheduling documents

The Taste of Belgium, Cincinnati, OH - *Managing Baker/Cashier*

Feb 2011 - April 2013

- Created dessert menu for flagship restaurant on Vine St.
- Maintained bakery goods for two locations
- Coordinated catering events on site and off site
- Produced celebration and wedding cakes

- Maintained inventory for bakery and restaurant kitchen

EDUCATION

Droughard National Jewelers School

Recipient of Certification in both Jewellery repair and Diamond setting, and Advanced Stone setting. Graduation date 9/13/2019

Seeking Master Jewelers certification in 2020 through Droughard as well.

MidWest Culinary at Cincinnati State Technical and Community College, Cincinnati OH
-Culinary/Pastry Arts

Graduated 2010

You Do Yoga, Cincinnati OH *-Yoga Teacher Training 200hr.*

Graduated 2010

Usui Reiki Certification, Cincinnati OH *-Reiki Arts practitioner certification*

Graduated 2015

REFERENCES

Amber Lung (513)518-4245

Dan Baechle (513)708-4285

Katie Duggan (513)212-2166